

**Holy Name Catholic Church  
Middle School & High School Youth Ministry  
Code of Conduct & Medical Form 2010.2011**

This form will be kept on file in the Office of Youth Ministry. It will be used in an event of an emergency for youth events on the grounds of Holy Name (weekly youth events, service projects, etc.)

Please note: Other permission forms must be completed for South Deanery Events, Trips, Retreats, etc.

**Please contact the Youth Ministry Office with questions:**

Phone: (317) 784-5454; ext. 5

E-mail: shughes@holyname.cc

**Holy Name Youth Ministry News & Events posted on our blog: [www.holynameyouthministry.blogspot.com](http://www.holynameyouthministry.blogspot.com) as well as "Holy Name of Jesus Youth Ministry" group on facebook**

**The Youth Ministry policies & rules are for the safety & growth in virtue of all Holy Name youth.**

**Please read the following rules very carefully! Please sign & complete the form and return it to the YMO.**

**You are representing the Archdiocese of Indianapolis and Holy Name Parish during Youth Ministry events. We expect that you will display mature and responsible behavior, which for many years has been the tradition of Catholic youth!**

- All participants are expected to arrive on time.
- All participants are expected to demonstrate common courtesy and respect at all times to their peers and adults. Inappropriate language/behavior will NOT be tolerated.
- No kissing or inappropriate touching.
- Socializing should always be done in public areas.
- Dress should reflect the value of modesty. Print on clothing should reflect Christian values. \* Please have shoulders covered.
- Possession of illegal drugs or weapons will result in law enforcement personnel to be called; this is required by law.
- Weapons and drug paraphernalia are not allowed. Smoking is NOT permitted.
- Teens are to remain on the grounds of Holy Name. No teen may leave and then come back (e.g. Walking to Subway, and then coming back to Youth Ministry).
- You are to remain at the event for the duration. Teens may leave early if a parent picks them up, or if the youth minister receives a written note from the parent, giving permission for their son/daughter to leave an event early. No teen may walk or ride their bike home early unless a written signed note is given to the youth minister at the beginning of the Youth Event.
- All prescription drugs need to be given to an adult for storage and distribution.
- **I-pods, mp-3 players, game systems, portable DVD players, etc. are not allowed – unless otherwise permitted by the Coordinator of Youth Ministry. If a teen needs to make a phone call on their cell phone they must ask an adult for permission to make the call first! Holy Name is NOT responsible for lost items!**
- **If a teen is staying at Holy Name after a youth event for Aftercare, Sporting Event, Choir, Club Meeting, etc., a written note must be given to an adult at the start of the Youth Event granting permission for the teen to stay – an adult must be present representing the other activity. (e.g. If a Youth Event ends at 5:30pm, a teen may NOT stay on the grounds until their practice starts at 6:00pm unless a parent is there to watch the teen – this is for the teen's safety!)**
- Infraction of these rules may mean immediate dismissal with no refund. Participants may also be reported to local authorities as well.

I understand and agree to this behavior code. I also understand and agree that if at any time an infraction requires my dismissal, I am responsible for my removal from the premises and any costs involved. If under the age of 18, I also understand and agree that my parents or guardians will be notified at the time of an infraction requiring my dismissal. My parents or guardians will be responsible for my removal from the premises and any costs involved.

**Youth Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Youth's Birthday:** \_\_\_\_\_

**Youth's E-mail:** \_\_\_\_\_

**\* Youth will be contacted via e-mail about the latest Youth Ministry Events!**

I request my teen, \_\_\_\_\_ to be allowed to participate in Holy Name's Youth Ministry from August 2010 to August 2011. I hereby release and indemnify Holy Name Catholic Church, its staff, volunteers, and the Archdiocese of Indianapolis, from any and all liability from claims of any kind or nature whatsoever from my teen's participation in this event.

I hereby give permission for my teen's picture and name to be posted on the Holy Name's Website, Holy Name's Facebook Page, Holy Name's Youth Ministry blog, Promotional Youth Ministry Boards, The Criterion Newspaper, Holy Name Catholic School Highlights and Holy Name Parish Newsletter/Bulletin. Pictures will **never** be linked with first or last names.

I understand that I will be notified at the time of any major infraction by my teen, which will result in his/her dismissal from the event. I will also be required to pick up my teen from the event at the time of the infraction.

I grant the permission of First Aid to be given to my teen by the people in charge of the event, and those transporting my teen to and from the program as their judgment deems advisable, and to make the necessary referrals to qualified physicians for treatment of illness or accidents of more serious nature. I understand I will be promptly notified in the event of any serious illness or accident and prior to any major surgery and I can expect every effort will be made to contact the parent/guardian of the participant. In the event that I cannot be reached, I hereby give permission to the on-call physician to hospitalize, secure proper treatment for, and to order injection, anesthesia, or surgery, if deemed necessary for my teen.

If my teen needs to take medication at any time while at a youth event, I will send the medication with a written note explaining the dosage and time when my teen needs to administer it. A written doctor's note is needed for the teen to be able to hold onto any medication (inhalers, insulin, migraine medication, etc.).

Insurance Company: \_\_\_\_\_

Policy in name of: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Authorized Physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Allergies/Medical Conditions: \_\_\_\_\_

Anything else Chaperones should be aware of: \_\_\_\_\_

Parent Name(s): Father: \_\_\_\_\_ Mother: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Father's Cell: \_\_\_\_\_ Mother's Cell: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Name

Relation

Phone

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent(s) E-mail: \_\_\_\_\_

- **Parents will be contacted via e-mail for the latest Youth Ministry Events and will be copied on emails to their children.**

**Please initial one of the following:**

\_\_\_\_\_ I allow my teen to walk or to ride their bike to and from Youth Ministry events at Holy Name. However, I understand my teen must stay until the duration of the youth event unless a written note is provided.

\_\_\_\_\_ I DO NOT allow my teen to walk or to ride their bike to and from Youth Ministry events at Holy Name. If I am unable to pick-up my teen, I will always have an adult or older sibling there to pick-up my son/daughter.